

**J.L. PROPERTY OWNERS ASSOCIATION
DESIGN CONTROL BOARD
ALTERATIONS & ADDITIONS REQUEST FORM**

TO BE COMPLETED BY HOMEOWNER

Resident Name

Submission Date

Address

Village

Telephone Number

Unit/Lot #

Mailing Address & Telephone #(if different from above): _____

Description of Project: _____

APPLICATION MUST INCLUDE
PLANS & SPECIFICATIONS (Drawings & Samples)
& APPROPRIATE FEES (See Reverse Side)

**TO BE COMPLETED BY VILLAGE ASSOCIATION
--Incomplete Applications will be Returned--**

Board Meeting Date the Application Reviewed: _____

Board Action Taken: Approved _____ Denied _____

Signature of Authorizing Association Member

Telephone Number

TO BE COMPLETED BY DESIGN CONTROL BOARD

Date Acted Upon by JL DCB: _____ Approved: _____ Denied: _____

Reason for Denial: _____

Signature of Authorized DCB Representative

DCB: Tel-748-1626 FAX-7481628

NOTE: DCB approval becomes null and void if project not started within one (1) year of approval date. Application must be resubmitted after expiration of DCB approval.

JL/DCB FEE STRUCTURE:

The Design Control Board (DCB) receives submittals for various types of renovations, additions and new construction that may require professional inspection during and after completion of the projects. We pay for this service, therefore we have to charge the homeowner. The breakdown of charges is:

		<u>Non-Refundable*</u> <u>Deductions</u>
NEW HOME CONSTRUCTION	\$3,500.00	\$750
2 nd FLOOR ADDITIONS	\$2,300.00	\$500
1 ST FLOOR ADDITIONS (i.e. medium to large structures)	\$1,500.00	\$200
ALTERATIONS – PAVER INSTALLATIONS	\$ 500.00	\$150
1 ST FLOOR ADDITIONS – SMALL (i.e., golf cart garages, patio & screen enclosures)	\$ 150.00	\$150

Payment is required when the homeowner submits the application to the Design Control Board for approval. Please make check payable to J. L. PROPERTY OWNERS ASSOCIATION, INC.

* These deductions will be made for administrative costs in addition to deducting the outside consultant's fee, prior to reimbursement of any remaining funds at the DCB's "sign-off" at the end of the project.

2/1/04